



EXPRESSION OF INTEREST FOR ONLINE REGISTRATION IN STATISTICS BOTSWANA SUPPLIER REGISTRATION

1. BACKGROUND

Statistics Botswana is a statutory body, wholly owned by Government and duly established by the Statistics Botswana Act of 2009 (the Act), in terms of the laws of the Republic of Botswana. The legal mandate of the organisation as defined in the act is development and management of official statistics, as well as being the official source and custodian of official statistics in the country.

Statistics Botswana is intending to automate its Supplier database hence the Expression of Interest for online registration by suppliers.

2. REQUIREMENTS

An invitation is extended to all suppliers and service providers who wish to establish a business relationship with Statistics Botswana for provision of goods and services are hereby requested to register online for inclusion in SB Suppliers database registration form.

3. COMPANIES ARE REQUIRED TO INCLUDE THE FOLLOWING DETAILS IN THEIR EOI SUBMISSIONS:

- a) Shareholders and Directors information including certified copies of identification documents;
- b) PPADB Registration Certificate; (To be verified online)
- c) Tax Clearance Certificate, Notice of VAT Registration Letter or Exemption where applicable; Subject to online verification
- d) Registration documents showing the legal status of the entity and the entity's profile;
- e) Evidence of technical capacity to provide the services required; and
- f) Proof of financial capacity to undertake the work or services required.

4. TERMS AND CONDITIONS

- a) Failure to comply with the above conditions may result in disqualification.
- b) After the EOI, Statistics Botswana shall not contact the vendor unless deemed appropriate.
- c) Only vendors who provide complete information will be entered into a database.
- d) Statistics Botswana reserves the right to reject any and all EOI's without any need to provide reasons for such a decision.

5. CLOSING DATE:

Online Supplier database registration for "**EOI: INCLUSION IN STATISTICS BOTSWANA'S SUPPLIER DATABASE**" shall be accessed at <https://www.statsbots.org.bw/supplier-registration> effective from **20th September 2024** until **11th October 2024** at **10:00hrs**.

6. ONLINE REGISTRATION after the closing date and time will not be considered. Furthermore, telephonic, telex, facsimile or electronic mail submissions will also not be considered.

7. KINDLY NOTE that this call for expression of interest is not a contract or a financial obligation on Statistics Botswana to the companies that express interest. Statistics Botswana reserves the right to cancel the entire process.

8. ENQUIRIES: Any enquiries relating to this Notice should be directed to the Assistant Manager Procurement & Projects, who may be contacted on **367 1492** or **email: ptafhi@statsbots.org.bw** on or before **11th October 2024**